

TOWN OF HAMBURG PUBLIC LIBRARY - BOARD OF TRUSTEES MEETING  
Hamburg Public Library – July 12, 2018

PRESENT: Jack Connors, Anita Metzger, Karen Kaczmariski, and Brian Hoth (Director)

President Jack Connors called the meeting to order at 7:40 AM.

MINUTES: Jack Connors moved to accept the minutes of the May 15, 2018. Karen Kaczmariski seconded and the motion was passed.

PUBLIC COMMENT: none

DIRECTOR'S REPORT: Director Brian Hoth presented his written report to the Trustees.

- Annual book sales were held at both the Hamburg and Lake Shore libraries, including hot dog roast fundraisers.
- Two trees were taken down in the front yard at the Hamburg Library.
- Several teens have volunteered over several weeks to complete community service hours.
- Several parties have expressed interest in running the Hamburg Library's Café.
- Staff did outreach at various events over the last two months.
- Several classes from Union Pleasant Elementary visited the Hamburg Library.
- On June 20 work began on the new Reading Garden at the Hamburg Library.
- A Garden Show was held at the Hamburg Library from July 12 – 14.
- On June 15 the sidewalk and entryway was replaced at the Lake Shore Library.
- Several programs were held with very good attendance at the Lake Shore Library.

PRESIDENT'S REPORT: None

TREASURER'S REPORT: Anita reviewed the report the Trustees received.

OLD BUSINESS:

- A groundbreaking ceremony held was on June 15 with several dignitaries in attendance. Director Brian Hoth is looking into acquiring furniture.
- The AC unit at Lake Shore was repaired to provide air conditioning during the summer. The entire HVAC system is due to be replaced in the fall.
- The possible purchase of a stair lift for the Hamburg Library was discussed. It was decided that there is a need to gather additional comments from the public.

NEW BUSINESS:

- Jack Connors moved to approve the 2018 Contract with the Central Library to provide services to the Hamburg Public Library. The motion was seconded by Karen Kaczmariski; motion passed.
- A revision of the Investment Policy will be sent to the board for further review.
- Karen Kaczmariski moved to approve the Reading Garden Policy. The motion was seconded by Anita Metzger; motion passed.
- The Annual Report to the Community was approved by the board and posted to both the Hamburg Library and Lake Shore Branch homepages.
- Additional fundraising ideas were discussed to raise money for programs and services at both libraries.
- The board and director welcomed Joe Lowry as a new board member. We are all looking forward to working with Joe!
- Phone lines will need to be replaced at the Lake Shore Library.

EXECUTIVE SESSION:

The meeting was adjourned at 9:30 AM. The next meeting will be held on Tuesday, September 18 at 7:30 am @ the Hamburg Library.

Respectfully submitted, Brian Hoth, director